What are you trying to do?

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Organization		Initiative		Date	

NOW

Case for Change

Good If Change

Bad If No Change

NEXT

What Must Be Done

Barriers

Accelerators

What will you do next?

Initiative-to-Action

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Initiative ID		Executive Sponsor		Team Leader		Team Members	

Opportunity

What you will watch

Key Deliverables / Milestones	Date

Approach

Open Items / Dependencies / Required Decisions

Budget // Key Considerations

Learning Loop

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Name		Initiative		Date	

What are you trying to do?

What did you do?

What happened?

What did you learn?

What will you do next?